

## **COMPUTER ACCESS**

The library's public computers offer access to the internet using filtering software. The McCracken County Public Library has no control nor any responsibility for the material posted on the Internet outside of the official library website. Information found through an internet search might be current and reliable, or it may be inaccurate, out-of-date, biased, or unavailable at times. Library patrons use the Internet at their own discretion.

Activities which disrupt the Library or its network are prohibited and may result in permanent loss of Internet privileges.

Library users have both the right of confidentiality and the right of privacy. Internet users should be advised, however, that because security is technically difficult to achieve, electronic transactions and files might become public.

Although the library computers are filtered, the Internet may contain material that is unsuitable for viewing by children. Parents are expected to monitor and supervise their children's use of the Internet; the Library staff cannot provide such supervision.

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## LIBRARY COMPUTER USE

Computer access is available on a first-come, first-served basis with a 4 hour time limit each day for each patron. Desktop computers are available on the first floor in the area behind the circulation desk and on the second floor in the Tech Lab. In addition, Chromebooks are available for checkout for use in-house. AWE Computers loaded with children's software are also available for use in-house. Chromebook and AWE computer usage does not count against each person's total allocated computer time. The building has WiFi throughout. The use of any computer or mobile device on the library property is subject to this policy.

McCracken County Public Library cards are non-transferable. Users must use their own library card to access a public computer. The use of another patron's library card is not permitted and may result in the suspension of computer privileges.

Computer users should have their library cards with them unless their photograph is available in their library record; a photo I.D. will also be accepted. Passes will be given for one day only at the Information Services Desk.

Material from the Internet may be printed and downloaded. U.S. Copyright Law (Title 17, U.S. Code) prohibits the unauthorized reproduction or distribution of copyrighted material except as permitted by the principles of "fair use." The responsibility for any consequences of copyrighted infringement lies with the user.

Patrons may download data to a personal storage device. Patrons who do not bring their own storage devices may purchase a USB flash drive at the Information Desk. Headphones are required for listening to any resource with an audio component. Headphones and USB cords are available for one day checkout.

Users may not

- Make any attempt to damage computer equipment or software; alter software configurations; cause degradation of system performance
- Use any workstation for illegal or criminal purposes [including pornography] (Paducah City Ordinances 66-111 et. Seq.)
- Engage in any activity which is disruptive or offensive.
- Use sounds or visuals which might be disruptive to others
- Violate another user's privacy

Violation of the rules described above will be dealt with in a serious and appropriate manner. Illegal acts involving library-computing resources may also be subject to prosecution by local, state, or federal authorities.

*Revised and approved by Board of Trustees, July 2017*